



## **FOOD SAFETY AND QUALITY AUTHORITY OF THE GAMBIA**

Office of The President

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### **NOTICE ON THE** **PROCEDURES FOR EXPORT CERTIFICATION OF FOOD AND** **FEED EXPORTS**

**1.0** Exporters and intending exporters of food and feed from The Gambia are hereby informed of the following procedures for Export Certification, which shall take immediate effect.

#### **2.0 REGISTRATION AND LICENSING OF FOOD AND FEED EXPORTERS**

2.1 All Exporters of food and feed shall be registered with and licensed by the Food Safety and Quality Authority.

2.2 Registration and application forms for licensing are available at the FSQA Head Office on Kairaba Avenue or downloadable from the FSQA website: [www.fsqa.gm](http://www.fsqa.gm).

2.3 The Completed Forms shall be returned to the Food Safety and Quality Authority.

2.4 Upon receipt of the completed application forms for licensing, the Authority shall arrange for a full inspection of the applicant's facility, systems and procedures.

2.5 Depending on the outcome of the inspection, FSQA shall grant a license for the export of food and feed, detailing the appropriate scope and relevant conditions of the license.

### **3.0 EXPORT CONSIGNMENT CERTIFICATION**

3.1 For every export consignment of food and feed, when products are ready for export, the licensed exporter shall submit a request for Export Consignment Certification to the Directorate of Food Control at the FSQA.

3.2 Request for Export Consignment Certification must be made at least eight (8) working days to the date of shipment of consignment.

3.3 The FSQA shall arrange for Inspection, Sampling and Testing as deemed necessary for the consignment.

3.4 An Export Consignment Certificate is issued based on the outcome of Inspection / Test reports.

### **4.0 PRESENTATION OF DOCUMENTS TO CUSTOMS DIVISION OF GAMBIA REVENUE AUTHORITY (GRA) AT THE POINT OF EXIT.**

4.1 The Exporter shall present all relevant documents; Export Consignment Certificate and Test Report (not mandatory) to the Customs Division of the GRA at the point of Exit.

4.2 The Customs Division of the Gambia Revenue Authority shall ensure that the following requirements are met before an exporter is allowed to export any consignment.

- Exporter has a valid Export Consignment Certificate from the Food Safety and Quality Authority.
- Test report, which is not mandatory, may be added to the export documents depending on the requirements of importing country.

### **5.0 VISIT THE WTO/TBT NATIONAL ENQUIRY POINT AT THE GAMBIA STANDARDS BUREAU**

5.1 Exporters are advised to visit the WTO/TBT National Enquiry Point at The Gambia Standards Bureau Head Office on

92 Kairaba Avenue for current information on Standards, Technical Regulations and Conformity Assessment for target markets.

**ALL EXPORTERS ARE REQUIRED TO COMPLY WITH THESE PROCEDURES.**

**APPLY EARLY TO AVOID DELAYS !!!**